



# BIRTHDAY PARTY INFO SHEET:

**Date of Party:** \_\_\_\_\_ **Time:** 3:00 pm-4:30 pm

**Coach 1:** \_\_\_\_\_

**Coach 2:** \_\_\_\_\_

**Circle one type of party:**

**GYMNASTICS PARTY**

**NINJA ZONE PARTY**

**PRESCHOOL PARTY\***

**AGES 6 AND UP**

**AGES 3 AND UP**

**AGES 3-5**

**Contact Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Birthday Child:** \_\_\_\_\_

**Child's date of birth and age:** \_\_\_\_\_

**Number of party guests expected:** \_\_\_\_\_

**\* Parent must remain on the premises and if necessary  
join their child in the days activities.**



**Birthday party rules and checklist:**

**Please initial below:**

\_\_\_\_\_ **Basic Party (1hr 30min)**

**Gym Fee: \$150 (for up to 10 kids)**

**\$5 each additional child**

**\*Additional Coach's Fee - \$25 cash per coach  
(10 kids – 1 coach)**

**The coach will go over a few rules to ensure each child's safety. If a party guest is behaving in such a way that he/she is not listening to instructions or endangering themselves or others, he/she will be asked to leave the floor.**

**Initial Here \_\_\_\_\_**

**Check:**

**Will use OUR paper products: \_\_\_\_\_**

**Will bring YOUR OWN paper products: \_\_\_\_\_**

**Will use OUR lemonade: \_\_\_\_\_**

**Will bring YOUR OWN drinks: \_\_\_\_\_**

**I understand that the party consists of 1 hr on the Floor and 30 mins. in the party area \_\_\_\_\_**



**Thank you for choosing Gym South for your child's birthday party! We have a great time planned for your child's special day!**

**Please be aware of the following:**

- **No later than 5 days before your party, you must contact us to confirm the final number of kids attending your party. This allows us to contact more coaches if needed.**
- **I understand that the party time is from 3:00pm until 4:30pm. Remaining in the Gym for any time after 4:45PM, I will be charged \$1.00/1 min Overtime.**
- **Anyone who wants to take pictures, video, or if any parent wants to get on the floor with their child must also sign a waiver. \*MAY BE REQUIRED FOR CERTAIN PARTY TYPES**
- **Gym South and its employees are not responsible for children that are not picked up from the party on time. Please make every effort to notify all parents who are aware of the time of your child's party to ensure all participants are picked up on time.**
- **Every party participant must have a waiver signed by their parent or legal guardian.**



**I understand that I may not bring a sick child to Gym South Gymnastics with a fever over 100.4. I also understand that I may not bring my child to the facility if they have come in contact with anyone who has tested positive for COVID-19 until a 5 day period has passed. I understand Gym South Gymnastics will be taking every precaution to clean, disinfect, maintain 6' distance and observe procedures listed on the CDC's Guidelines as possible. I understand the coaches and everyone at the gym will make every effort to maintain social distancing, but that there will be times when incidental contact and less than prescribed physical distancing will occur. I am aware and agree that spotting is an essential part of training my gymnast/camper in order to keep them safe and to prevent injury. I will allow my child to be spotted where spotting is necessary. I further understand that I am voluntarily allowing my child to participate in programs and activities offered by Gym South Gymnastics, knowing that it is impossible to keep him/her, myself or anyone else who enters the gym completely safe from exposure to the COVID-19 virus. I accept that risk.**

**FOR ANY QUESTIONS, COMMENTS, OR CONCERNS CONTACT YOUR  
BIRTHDAY PARTY COORDINATOR AT:**

**[KENDRA@GYMSOUTH.COM](mailto:KENDRA@GYMSOUTH.COM)**



## **Party Planning Checklist**

**Date of Party:** \_\_\_\_\_

**Expected Attendance:** \_\_\_\_\_

**Call the Gym to Confirm:** \_\_\_\_\_

### **On Party Day**

**Set Up Arrive At: 2:00**

**Guests Arrive At: 2:30**

### **Things to Bring on Party Day:**

\_\_\_\_\_ **Food**

\_\_\_\_\_ **Cake**

\_\_\_\_\_ **Decorations**

\_\_\_\_\_ **Birthday Kid**

\_\_\_\_\_ **Cash for Coaches Fee**

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**I certify that I have read the birthday party explanation and have had all my questions answered. I understand and agree to pay the amounts associated with my party including additional child fees AND Overtime Fees that are added to my Gym South account at the conclusion of my reservation.**

**Your Name:** \_\_\_\_\_.

**Date of Party:** \_\_\_\_\_.

**Signature:** \_\_\_\_\_.

**Date:** \_\_\_\_\_.

**For Office Use Only**

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**Follow Up Call Completed:** \_\_\_\_\_

**Total Party Cost:** \_\_\_\_\_

**Deposit Paid:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Balance Paid:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Coaches Fees:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Actual Attendance:** \_\_\_\_\_ **Updated Charge:** \_\_\_\_\_

**Account Charged:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email Sent:** \_\_\_\_\_